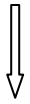
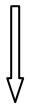
Process for accessing samples from the IVRN

1. Prepare application using the the proforma in Appendix 7and submit to IVRN.



2. Await approval of application for samples from the IVRN Steering Committee.



3. The IVRN requires all projects using IVRN samples to have approval from the local Human Research Ethics Committee (HREC) in the institution in which the project will be carried out.

3a. If the intended project does not have such approval, then an application to the institutional HREC should be submitted.	3b. If the project had institutional HREC ethics approval prior to submitting the IVRN application, a modification to the existing approval from the institutional HREC specifically to use IVRN samples in the project should be sought.

5. Forward a copy of the institutional HREC ethics approval to use IVRN samples to the IVRN Project Coordinator at UNSW.

Note: The applicant(s) should ensure that the title of the project in the IVRN application matches the title of the project approved by the institutional HREC. If this is not the case, the applicant(s) should submit a covering letter to the IVRN with the HREC ethics approval confirming that the ethics approval includes the project using IVRN samples.

6. A Material Transfer Agreement (MTA) will be sent to applicant(s) once the project is approved by the IVRN Steering Committee. Sign and return the MTA to the IVRN Project Coordinator at UNSW.

7. The IVRN Project Coordinator at UNSW will liaise with the IVRN Central Specimen Laboratories at UNSW, NRL and St Vincent's CAMR to organise shipment of samples to the applicant(s). Read-only access to the Blood and Tissue Samples Inventory System (BATSIS) database (UNSW and NRL specimens), and/or the CAMR database (St Vincent's CAMR database), will be arranged for the applicant(s) in advance if the applicant(s) needs to select samples by viewing the associated clinical and laboratory data.